



MSBRPG

Mississippi State Board of Registered Professional Geologists

FY 2021

Annual Report

January 1, 2022

Zachary A. Musselman, Ph.D., RPG

Executive Director

P.O. Box 22742

Jackson, MS 39225-2742

www.msbrpg.ms.gov

601-354-6370

Mississippi State Board of Registered Professional Geologists

FY 2021 Annual Report

Annual Report

Mississippi Code Annotated Section 73-63-19 provides that the Mississippi State Board of Registered Professional Geologists (MSBRPG) shall submit an annual report to the Governor in January, to include a complete statement of the receipts and expenditures of the Board. The details of expenditures and revenues are provided in the Board's FY 23 budget request, the most relevant portions of which are included in this report.

Executive Summary

- The Mississippi Board of Registered Professional Geologists was created to safeguard life, health, property, and to promote public welfare.
- The overall mission of this agency is to ensure that those publicly practicing geology, environmental geology, engineering geology, geophysics, geochemistry and other subdisciplines of geology, are adequately educated, trained, and experienced so that the public's health, safety and welfare are indeed being protected.
- The Board's mission includes the licensure and regulation of the public practice of geology by those who make geologic determinations and evaluations which may affect the public welfare. The practice of geology and its scope is defined in the Mississippi Registered Professional Geologists Practice Act of 1997 (§73-63-1 *et seq*, Mississippi Code, Amended 1972).
- MSBRPG also works with licensure boards and agencies in other states and with the National Association of State Boards of Geology to facilitate registration across the country and to play an active role in the preparation and relevance of the examinations required for professional registration and enrollment.
- The Board does not receive General Fund appropriations, instead the Board supports itself financially by collecting licensing and renewal fees from applicants for registration and enrollment.
- FY 21 Highlights:
 - The Board continued outreach and communication efforts by meeting with students and attending professional meetings.
 - 32 registrants and enrollees were added to the roster.
 - Board operations continued effectively by fulfilling 95% of all requests within three business days.
 - The Board began the process of reviewing its Rules and Regulations.
 - The Board welcomed one new Board member and a new Executive Director.
 - Board operations continued uninterrupted during the COVID-19 pandemic.

BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS

MSBRPG is composed of five members appointed by the Governor. Each member holds office for four years or is held over until the appointment of his or her successor. A member of the MSBRPG must be a Registered Professional Geologist in Mississippi, a resident of the state of Mississippi, and at least thirty years of age.

FY 21 Board members (as of June 30, 2021):

Stanley J. Galicki, Ph.D., RPG, President	Jackson	Term Ends: July 1, 2021
Julie K. Berry, RPG, Vice President	Vicksburg	Term Ends: July 1, 2021
Cornelius "Neil" W. Barnes, RPG	Madison	Term Ends: July 1, 2023
James E. Starnes, RPG	Brandon	Term Ends: July 1, 2024
Krista L. Clark, RPG	Brandon	Term Ends: July 1, 2024

PHILOSOPHY

The Mississippi State Board of Registered Professional Geologists is dedicated to the protection of the environment, the public's health, safety and welfare, and to the competent public practice of geology. The philosophy of the Board is to fulfill its responsibilities to its enrollees/registrants and to the public with the highest professional standards, quality of service, and equitable treatment of all individuals. The Board maintains and operates by a Code of Professional Conduct and Ethics contained in its Rules and Regulations. The Board continually promotes a positive working relationship with private sector companies, universities, other State agencies, and geological licensure boards in other states to develop and share information to better serve the public.

GOALS

- Professional Registration/Enrollment
 - Using a thorough and efficient process to ensure that any individual seeking licensure or renewal has met the requirements of the Mississippi Registered Professional Geologists Practice Act of 1997 (§73-63-1 *et seq*, Mississippi Code, Amended 1972).
- Regulation and Enforcement
 - Ensure through regulation and enforcement that Registered Professional Geologists protect the public's health, safety and welfare.
- Communications, Outreach and Organizational Effectiveness
 - Increase public and professional awareness of MSBRPG and its mission, activities, programs and services, deliver exceptional customer service, and increase organizational effectiveness and efficiency.

APPLICATION FOR LICENSURE

- Twenty-four (24) individuals submitted an application for RPG and all were found to have met the minimum qualifications for licensure
 - Registered Professional Geologists added to the Roster in FY 21:

SCOTT	CURTIS	ANDERSON	GREENVILLE	SC
THOMAS	EDWARD	ANTONACCI	PITTSBURGH	PA
WILLIAM	DAVID	BACKUS	COLLIERVILLE	TN
AUSTIN	ALAN	BRISTER	FLOWOOD	MS
TROY	GENE	BRUMFIELD	DENHAM SPRINGS	LA
GREGORY	FRULLA	BUDD	BIRMINGHAM	AL
JONATHAN	DAVID	CULPEPPER	TRINITY	FL
LANE	CAMPBELL	DORMAN	FAIRHOPE	AL
TEAGUE	AUSTIN-DIRAGO	DUNCAN	PEARL	MS
ROBERT	E LEE	GARNER	WAYNESBORO	TN
JASON	RANDALL	HARVELL	HOOVER	AL
KARL	PETER	HOPFENSBERGER	TRUSSVILLE	AL
COURTNEY	DIANE	KILLIAN	JACKSON	MS
CAVEN	MADISON	KYMES	MADISON	MS
ERIC	STEPHEN	LEWIS	INDIANAPOLIS	IN
KYLE	MORGAN	LITTLE	MADISON	MS
ARINDAM		MUKHERJEE	OXFORD	MS
ZACHARY	ALLEN	MUSSELMAN	JACKSON	MS
JONATHAN	HARTLEY	RIHS	LEESBURG	VA
DERRICK	WADE	ROGERS	SPANISH FORT	AL
ZAKARIAH	EDWARD	SABATKA	FORT WORTH	TX
PRAVEEN		SRIVASTAV	KATY	TX
CRAWFORD	MCCLARY	WHITE	LA GRANGE PARK	IL
ZACKARY	ADAM	WILLIAMS	HATTIESBURG	MS

- Eight (8) individuals submitted an application for GIT and all were found to have met the minimum qualifications for enrollment
 - Enrolled Geologists-In-Training added to the Roster in FY 21:

BENNETT	NATHAN	BATES	CLINTON	MS
TIMOTHY	BRENDAN	CLARK	OXFORD	MS
SEAN	PATRICK	CUMMINS	BRANDON	MS
KRISTEN	M	MABEE	HATTIESBURG	MS
JULIE		PARRISH	MADISON	MS
TYLER	EDWARD	RICKETTS	MADISON	MS
ADAM	DANIEL	SKARKE	STARKVILLE	MS
CRAWFORD	MCCLARY	WHITE	LA GRANGE PARK	IL

TEMPORARY WORK PERMITS

Applicants who are duly licensed or registered in a state with a law similar to Mississippi and is a true practice regulation act and are not residents of the State of Mississippi may apply for a Temporary Work Permit that allows them to practice geology on a temporary basis in the State. During FY 21, five (5) individuals who were licensed geologists and in good standing in other jurisdictions were issued time-limited Temporary Work Permits.

LICENSE AND ENROLLMENT RENEWALS

At the beginning of FY 21 there were thirty-five (35) enrolled Geologists in Training (GIT) and five hundred-thirty four (534) Registered Professional Geologists (RPG) in Mississippi. All enrolled GIT and RPG are required to renew their licenses annually, prior to January 1 of each year. At the end of FY 21, there were thirty (30) GIT and five hundred-forty (540) RPG in Mississippi. Thirty-seven (37) individuals did not renew their enrollment or registration.

MEETINGS

Per Mississippi Statute, the MSBRPG is required to meet at least twice (2) annually. Instead, the Board met four (4) times during FY 21. Per Mississippi Statute, all meetings were held in accordance with the Mississippi Open Meeting Act and were open to the public. Reasonable notices of all meetings were made available to the public prior to all meetings.

NATIONAL ASSOCIATION OF STATE BOARDS OF GEOLOGY

The Board maintains membership with the National Association of State Boards of Geology (ASBOG®). In addition to the ASBOG® qualifying examinations, this Board's affiliation with ASBOG® provides an essential mechanism by which Mississippi, the Board and its membership, and the geologic educational leaders of this state are kept aware of national trends in the professional practice of geology and related areas. During FY 21, Board member Berry and Executive Director Musselman represented Mississippi by attending (virtually) the annual ASBOG® meeting.

GEOLOGY COMPETENCY EXAMINATIONS

The Board has the responsibility of administering examinations prepared by the National Association of State Boards of Geology (ASBOG®). Examinations were first offered in Mississippi in March, 1999 and are currently offered in thirty-four (34) states nationwide. The qualifying examinations, the "Fundamentals of Geology" (FG) and "Practice of Geology" (PG) are offered twice yearly. During FY 21 fifty-four (54) individuals sat for the FG exam and ten (10) individuals sat for the PG exam in Mississippi.

RULES AND REGULATIONS

During FY 21 the Board continued to review and revise its Rules and Regulations in anticipation of possible changes to the Rules and Regulations being submitted to the Occupational Licensing Review Commission at a later date.

CHANGES IN BOARD ADMINISTRATION

Upon the retirement of Michael J. Wright at the end of FY 20 the Board selected Zachary A. Musselman, Ph.D. to be the next Executive Director. Dr. Musselman began as Executive Director in June 2020 following his fourteen-year (14) career in academia, most recently serving as Associate Professor and Chair of the Geosciences Department at Millsaps College.

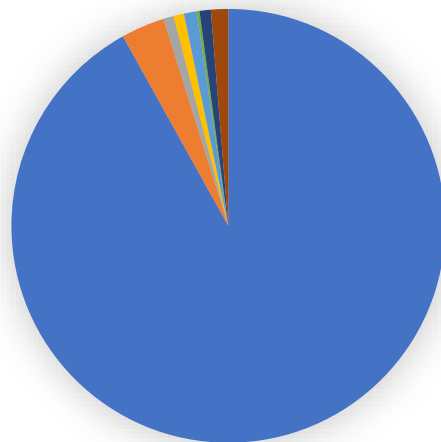
BUDGET

	FY 21	FY 22	FY 23
	ACTUAL	ESTIMATE	REQUEST
Salaries/Wages/Fringe Benefits	\$95,323	\$94,143	\$96,798
Travel	-	3,000	3,000
Contractual Services	22,601	31,573	30,821
Commodities	949	7,580	6,845
Capital Outlay/Equipment	-	2,000	-
Total	\$118,873	\$138,296	\$137,464

SOURCE OF REVENUE

Approximately 92% of MSBRPG's revenue is from renewal fees.

Source of Revenue FY 21



- Renewal Fees
- Application Fees
- Temporary Work Permits
- Exam Proctoring Fees
- Registrant Stamps and Embossers
- License Verification Fees
- Late Fees
- Treasury Fund Interest

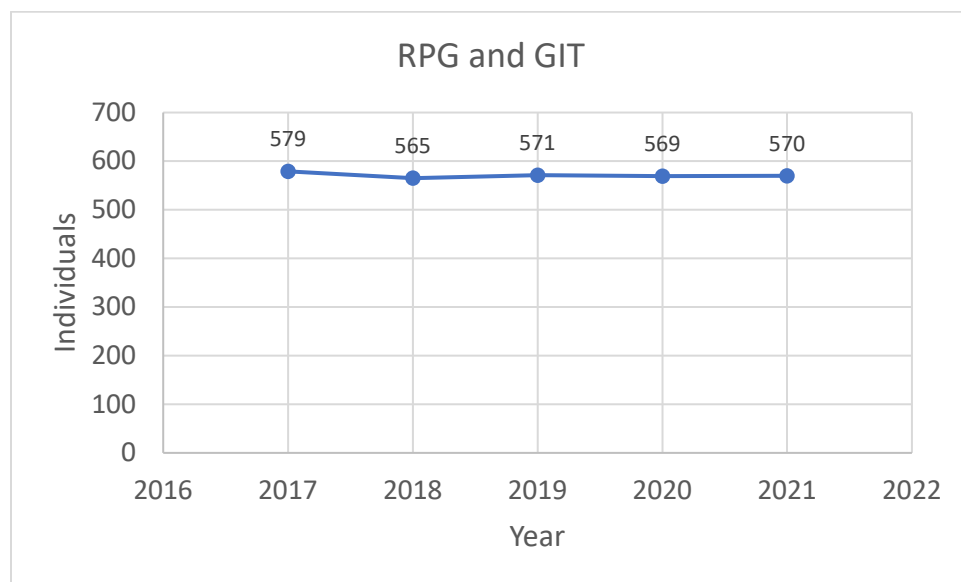
LICENSURE AND ENROLLMENT BY LOCATION

Sixty-eight (68) percent of all RPGs and GITs in Mississippi reside in other states.

	Registered Professional Geologist	Geologist in Training	Total
Resident	159	21	180 (32%)
Non-Resident	381	9	390 (68%)
Total	540	30	570
Percentage	95%	5%	

LICENSURE AND ENROLLMENT BY YEAR

The number of active registrants and enrollees fluctuates slightly year-to-year and has averaged 571 from FY 17 to FY 21.



CONCLUSION

MSBRPG is a committed agency that protects the public through proactive licensure and regulatory efforts. MSBRPG has a thorough and robust application process, and a responsible communication agenda. In addition to the outstanding work MSBRPG is accomplishing in Mississippi, the members of the agency proactively affect the profession by participating in national organizations. MSBRPG is a fiscally responsible, transparent, and efficient agency.

Board of Registered Professional Geologists

P. O. Box 22742

Zachary A. Musselman, Ph.D.

AGENCY

ADDRESS

CHIEF EXECUTIVE OFFICER

	Actual Expenses June 30,2021	Estimated Expenses June 30,2022	Requested For June 30,2023	Requested Over/(Under) Estimated	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	95,323	93,340	93,340		
a. Additional Compensation			2,655		
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem		803	803		
Total Salaries, Wages & Fringe Benefits	95,323	94,143	96,798	2,655	2.82%
2. Travel					
a. Travel & Subsistence (In-State)		1,000	1,000		
b. Travel & Subsistence (Out-Of-State)		2,000	2,000		
c. Travel & Subsistence (Out-Of-Country)					
Total Travel		3,000	3,000		
B. CONTRACTUAL SERVICE S (Schedule B)					
a. Tuition, Rewards & Awards		950	950		
b. Communications, Transportation & Utilities	912	1,370	1,370		
c. Public Information		1,136	379	(757)	(66.64%)
d. Rents	7,800	9,800	9,800		
e. Repairs & Service					
f. Fees, Professional & Other Services	7,504	9,017	9,022	5	0.06%
g. Other Contractual Services	4,809	5,950	5,950		
h. Data Processing	1,576	3,350	3,350		
i. Other					
Total Contractual Services	22,601	31,573	30,821	(752)	(2.38%)
C. COMMODITIES (Schedule C)					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	881	5,235	4,500	(735)	(14.04%)
c. Equipment, Repair Parts, Supplies & Accessories		1,025	1,025		
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	68	1,320	1,320		
Total Commodities	949	7,580	6,845	(735)	(9.70%)
D. CAPITAL OUTLAY					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2)					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment		2,000		(2,000)	(100.00%)
d. IS Equipment (Data Processing & Telecommunications)					
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)		2,000		(2,000)	(100.00%)
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E)					
TOTAL EXPENDITURES	118,873	138,296	137,464	(832)	(0.60%)
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	220,876	218,902	195,606	(23,296)	(10.64%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Board of Registered Professional Geologists	116,899	115,000	115,000		
Less: Estimated Cash Available Next Fiscal Period	(218,902)	(195,606)	(173,142)	(22,464)	(11.48%)
TOTAL FUNDS (equals Total Expenditures above)	118,873	138,296	137,464	(832)	(0.60%)
GENERAL FUND LAPSE					
III: PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill					
a.) Perm Full	1	1	1		
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					
Average Annual Vacancy Rate (Percentage)					
a.) Perm Full					
b.) Perm Part					
c.) T-L Full					
d.) T-L Part					

Approved by: Zachary A. Musselman

Official of Board or Commission

Submitted by: Zachary A. Musselman

Date : 7/27/2021 11:18 AM

Budget Officer: Zachary A. Musselman, Ph.D. / geology@msbrpg.ms.gov

Phone Number: 601-354-6370

Title : Executive Director of

Board of Registered Professional Geologists (826-00)

Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2021	(2) Estimated Revenues FY 2022	(3) Requested Revenues FY 2023
Source (Fund Number)	Detailed Description of Source			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Working Cash Stabilization Reserve Fund	WCSRF - Working Cash Stabilization Reserve Fund			
BP Settlement Fund	BPSF - BP Settlement Fund			
Gulf Coast Restoration Fund	GCRF - Gulf Coast Restoration Fund			
Back To Business Mississippi Grant Fund	BTBMGF - Back To Business Mississippi Grant Fund			
MS COVID-19 Relief Payment Fund	MCRPF - MS COVID-19 Relief Payment Fund			
DFA CARES Act COVID-19 Fund	DCACF - DFA CARES Act COVID-19 Fund			
MS Tourism Recovery Fund	MTRF - MS Tourism Recovery Fund			
MS Nonprofit Museums Recovery Fund	MNMRF - MS Nonprofit Museums Recovery Fund			
Equity in Distance Learning Fund	EIDLF - Equity in Distance Learning Fund			
Postsecondary Education COVID-19 Relief Grant Fund	PECMRGF - Postsecondary Education COVID-19 Relief Grant Fund			
Independent Schools' COVID-19 Assistance Grant Fund	ISCAGF - Independent Schools' COVID-19 Assistance Grant Fund			
MS Pandemic Response Broadband Availability Grant Program Fund	MPRBAGPF - MS Pandemic Response Broadband Availability Grant Program Fund			
MS Emergency Management Agency COVID-19 Fund	MEMACF - MS Emergency Management Agency COVID-19 Fund			
MS Electric Cooperatives Broadband COVID-19 Grant Program Fund	MECBCGPF - MS Electric Cooperatives Broadband COVID-19 Grant Program Fund			
COVID-19 Broadband Provider Grant Program Fund	CBPGPF - COVID-19 Broadband Provider Grant Program Fund			
Rental Assistance Grant Program Fund	RAGPF - Rental Assistance Grant Program Fund			
ICU Infrastructure Fund	IIF - ICU Infrastructure Fund			
Poultry Farmer Stabilization Grant Program Fund	PFSGPF - Poultry Farmer Stabilization Grant Program Fund			
Mississippi Supplemental CFAP Grant Program Fund	MSCGPF - Mississippi Supplemental CFAP Grant Program Fund			
Sweet Potato Farm Sustainment Grant Program Fund	SPFSGPF - Sweet Potato Farm Sustainment Grant Program Fund			
Coronavirus Local Fiscal Recovery Fund	CLFRF - Coronavirus Local Fiscal Recovery Fund			
Coronavirus State Fiscal Recovery Fund	CSFRF - Coronavirus State Fiscal Recovery Fund			
State Support Special Fund TOTAL				
STATE SUPPORT SPECIAL FUND LAPSE				

A. FEDERAL FUNDS *		Percentage Match Requirement FY 2022 FY 2023	(1) Actual Revenues FY 2021	(2) Estimated Revenues FY 2022	(3) Requested Revenues FY 2023
Source (Fund Number)	Detailed Description of Source				
	Cash Balance-Unencumbered				
Federal Fund TOTAL					

SPECIAL FUNDS DETAIL

REVISED: 8/18/2021 8:58:22 AM

Board of Registered Professional Geologists (826-00)

Name of Agency

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2021	(2) Estimated Revenues FY 2022	(3) Requested Revenues FY 2023
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	220,876	218,902	195,606
Board of Registered Professional Geologists (3385800000)	STATE TREASURY	116,899	115,000	115,000
Other Special Fund TOTAL		337,775	333,902	310,606

SECTIONS S + A + B TOTAL	337,775	333,902	310,606
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C. TREASURY FUND/BANK ACCOUNTS *			(1) Reconciled Balance as of 6/30/21	(2) Balance as of 6/30/22	(3) Balance as of 6/30/23
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Board of Registered Professional Geologists Clearing Account	3385800000	TRUSTMARK NATIONAL BANK	1,000	1,000	1,000

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY
FUND/BANK ACCOUNTS**

Board of Registered Professional Geologists (826-00)

Name of Agency**STATE SUPPORT SPECIAL FUNDS**

NONE

FEDERAL FUNDS

NONE

OTHER SPECIAL FUNDS

MAGIC Fund Number 3385800000 is the Registered Professional Geologists Fund within the State's Treasury. The agency's main source of funding is through registration renewals. The agency currently charges \$200.00 per registrant per year with renewals due at the beginning of each calendar year. At the end of FY 2021 the agency had a total of 570 registrants and enrollees which generated \$107,700 in revenue. The agency also receives monies from those applying for RPG registration via an application fee of \$200.00 and from those applying for GIT enrollment via an application fee of \$100.00. These two fees generated a revenue of \$3,800. Other remuneration to the agency includes Temporary Work Permits (TWP) that on initial issuance are \$75.00 for ninety (90) calendar days and that increases by \$75.00 each time the TWP is renewed. The Board generally issues 5-15 TWPs each year. During FY 2021, 6 work permits were issued. The agency charges a \$25-\$35 proctoring fee for exams that it administers twice a year. During FY 2021 the Board collected fees for a total of 29 exams which generated \$905.00. The Board administered/proctored a total 36 test takers during the October 2020 ASBOG exam offering and 29 during the March 2021 offering. The March 2020 ASBOG exams were cancelled and deferred to October 2020 due to the COVID-19 pandemic. Summing the previously noted revenues and secondary minimal fees, and not considering any fines that may be levied during the FY, yields a total of approximately \$116,899 in revenue for FY 2021.

TREASURY FUND / BANK

The Trustmark National Bank checking account, which is listed as the "Mississippi State Board of Registered Professional Geologists," is used as a clearing account for the agency. It maintains an average daily account balance of \$1,000.00 and is used to transfer monies the Board receives through its program of Licensure & Regulation into its State Treasury Fund (MAGIC Fund Number 3385800000).

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

Board of Registered Professional Geologists

1 - Licensure & Regulation

Name of Agency

Program Name

I. Program Description:

The program of Licensure and Regulation consists of the following areas:

- In FY 1998 the Board established the policies, procedures and rules necessary to initiate and implement Mississippi Annotated Code Sections 73-63-1 through 73-63-57 (Supp. 1997). Since that time the program has focused on improving and streamlining the application and approval process for registration and enrollment. A thorough and uniform review of qualifications for each applicant is the focus of the program. It is the program's primary function to ensure that each applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997. Hiring and retaining a qualified Executive Director is crucial to the primary function of the Board. Thus, the Board's request to increase the salary by \$2,655 is important to maintaining the efficient and primary functional operations of the agency.
- The program has established and continues to promote and expand the use of two geologic competency exams (the FG – Fundamentals of Geology and the PG – Practice of Geology). The FG was adopted as an "exit/assessment" examination by the three state universities that offer degrees in geology. The Board approves the candidates for the exam and administers the exams twice a year. These exams are developed by the National Association of State Boards of Geology (ASBOG) and are used by all 32 states requiring geological licensure. As part of this program objective, the Board's Director actively participates in the functions of ASBOG, by serving as a voting delegate at the national meetings, and by serving as a Subject Matter Expert during the review, update, and maintenance of the examinations.
- One significant component of the Registered Professional Geologists Practice Act of 1997 is the regulatory component of the legislation. The program's regulatory function relies on its registrants and enrollees to report suspected violations of the Registered Professional Geologists Practice Act of 1997. This includes those who attempt to publicly practice geology in the state that may not be registered or qualified to do so. This regulatory function of the Board helps to ensure the public's life, health, safety and welfare are protected.
- The Board issues temporary work permits for those registered/licensed as professional geologists in other states. This allows them to work in Mississippi without any hindrances during the application process to become registered in Mississippi.
- The Board has reciprocity/comity agreements with the Boards of Alabama, Georgia, Arkansas, Louisiana, and Texas. The reciprocity/comity agreements simplify and expedite the licensing process.
- Information dissemination is an important function of the Board. It provides for the dissemination of relevant information to existing and potential applicants, examinees, registrants, enrollees, state and federal agencies, and to the public to assure their understanding of current procedures, laws, rules and regulations governing the public practice of geology. Services provided online do provide a significant savings of time and resources, not only to the state, but to those needing forms and/or information. Online license renewals have now reached the 69% mark. Properly working and reliable computer systems are crucial to the efficient and continued success of carrying out the licensure and regulatory program of the Board. The \$5 change in Inter-Agency Fees reflects the difference in expected charges in fees from IT and other professional services to continue to perform these essential duties.
- The Board provides access/notification of educational programs, professional meetings, and offerings of continuing education seminars, short courses, training, etc. to help assure the continued professional competency and enhancement of its registrants and enrollees. Nearly all of the change in Contractual Services reflects one-time efforts of the Board made during FY 22 to provide more relevant opportunities for registrants and enrollees to find continuing education opportunities.

II. Program Objective:

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

The overall objectives of the Licensure and Regulation Program are to safeguard the public's life, health, safety, and welfare by thoroughly reviewing qualification of applicants; to administer qualifying/competency examinations; to investigate complaints and, where warranted, administer disciplinary actions; to provide education outreach; and to enforce the related Registered Professional Geologists Practice Act of 1997, via the Act itself along with its rules and regulations governing and related to the public practice of geology.

The program objectives include:

- To maintain access to the public records of the Board and for the Board's registrants and enrollees to have access to their personal records, especially when applying for licensure in other states. It is the program's goal to maintain agency transparency. Access to public information via the Board's website, requests for information, verification of license, and meetings with students and professionals are key components to providing access to public information and agency transparency.
- Maintaining uniform standards and practices for the qualification of applicants is a crucial component of providing equitable treatment of all applicants. The Board makes that objective a key point in the review of each application it receives. Thorough review of applicant's credentials prior to acceptance as a Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) is required to ensure that each applicant meets or exceeds the requirements set forth under the Registered Professional Geologists Practice Act of 1997.
- The qualification of applicants for the FG (Fundamentals of Geology) and PG (Practice of Geology) exams and the administration of those exams are two key objectives of the program. The Board's Executive Director regularly gives presentations to students to educate them about the exams, the licensing process, and how those things affect them as professionals. By educating students about the exams and promoting licensure, the number of licensed professionals increases and the public's health, safety, and welfare are further protected.
- Assure compliance with the Registered Professional Geologists Practice Act of 1997 by those performing geologic tasks which may impact the public's life, health, safety, and welfare. Maintaining public awareness of licensure and its requirements is key to ensuring compliance with the Registered Professional Geologists Practice Act of 1997 and to increase awareness of and to report violations. It is part of the program's objective to investigate both formal and verbal complaints, and to process the complaint and complete any necessary disciplinary actions in a timely manner.
- Providing continuing education resources to the registrants and enrollees. Although continuing education is not a requirement of the Registered Professional Geologists Practice Act of 1997, participation is voluntary. Many of the Board's registrants are also registered in other states which do require continuing education to maintain their licenses. Providing resources for the Board's registrants and enrollees to find continuing education opportunities helps them professionally.

III. Current program activities as supported by the funding in Columns 6-15 (FY 2022 & FY 2023 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Salary:

The Board requests the Executive Director's salary be increased to \$95,995.26 (Salary and Fringe). The increase would allow the Board to offer a starting salary of \$72,840 which is a 3% increase above the Mississippi State Personnel Board's Job Class Realignment Recommendation for FY 2020 for that position (OCCU 2564). The current pay range for the position is \$63,000 - \$81,900. The Mississippi State Personal Board originally made the recommendation to increase the Executive Director's salary to \$70,892.44 for FY 2018. The 3% increase reflects what the Board believes is a relevant and important cost of living increase and appropriate compensation for the Executive Director. The FY 2022 Budget Request for salary is increased by \$2,655.

(E) Capital Outlay - Equipment:

The Board plans on replacing an older computer in FY 2022 and does not anticipate needing any further equipment. Thus, the Capital Outlay request has been reduced by \$2000.

(F) Contractual Services:

The \$752 decrease in the requested Contractual Services budget reflects changes made during FY 2022 to how the Board provides information to its registrants and enrollees. The Board does anticipate a small change and increase in the fees paid to MMRS to use MAGIC and SPHARS.

(G) Commodities:

The \$735 decrease in the requested Commodities budget reflects the difference that was appropriated in FY 2022 over

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

what was in the original FY 2022 budget request. The appropriation bill for FY 2022 added \$735 in excess over what was requested.

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

Board of Registered Professional Geologists (826-00)

1 - Licensure & Regulation

Name of Agency

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry on the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	FY 2021 APPRO	FY 2021 ACTUAL	FY 2022 ESTIMATED	FY 2023 PROJECTED
1 Number of records/information published on the Board's website	45.00	42.00	45.00	45.00
2 Number of meetings with students and professionals	3.00	4.00	3.00	3.00
3 Number of new registrants and enrollees	20.00	32.00	20.00	25.00
4 Number of registrants and enrollees	565.00	570.00	560.00	560.00
5 Number of examinees taking qualifying examinations	50.00	64.00	50.00	50.00
6 Number of ASBOG meetings attended by Board members or Executive Director	1.00	2.00	1.00	1.00
7 Number of pending investigations	3.00	0.00	1.00	1.00
8 Number of completed investigations	2.00	0.00	1.00	1.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	FY 2021 APPRO	FY 2021 ACTUAL	FY 2022 ESTIMATED	FY 2023 PROJECTED
1 Annual cost to publish records/information	1,700.00	2,258.00	2,400.00	2,400.00
2 State dollars saved by providing services online	6,000.00	6,006.00	6,000.00	6,000.00
3 Average travel cost per meeting with students and professionals	150.00	0.00	175.00	175.00
4 Average number of days between receipt of a complete application and Board review	30.00	30.00	30.00	30.00
5 Average Board cost to process an application	110.00	99.00	110.00	110.00
6 Board cost per exam administered	120.00	63.00	120.00	120.00
7 Cost per ASBOG meeting attended	2,000.00	0.00	2,000.00	2,000.00
8 Average length of time to resolution of documented complaints (days)	150.00	0.00	150.00	150.00
9 Average cost per investigation	2,000.00	0.00	2,000.00	2,000.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2021 APPRO	FY 2021 ACTUAL	FY 2022 ESTIMATED	FY 2023 PROJECTED
1 Requests for information fulfilled within 3 business days (%)	95.00	95.00	95.00	95.00
2 RPG/GIT applicants who meet or exceed the minimum uniform standards (%)	100.00	100.00	100.00	100.00
3 Change (year to year) in number of exams administered to graduating students (%)	25.00	31.00	25.00	25.00
4 Change (year to year) in number of exams administered to GIT applicants (%)	20.00	20.00	20.00	20.00
5 Change (year to year) in number of exams administered to RPG applicants (%)	20.00	10.00	20.00	10.00

PROGRAM PERFORMANCE MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994

Board of Registered Professional Geologists (826-00)**1 - Licensure & Regulation**

Name of Agency

PROGRAM NAME

6 FG (Fundamentals of Geology) exam pass rates for graduates with 4-year degrees (%)	35.00	44.00	35.00	35.00
7 PG (Practice of Geology) licensing exam pass rates for graduates with 4-year degrees and 4 years of work experience (%)	100.00	90.00	100.00	100.00
8 Complaints and disciplinary actions processed within 3 months (%)	40.00	0.00	40.00	40.00
9 Complaints and disciplinary actions processed within 6 months (%)	40.00	0.00	40.00	40.00
10 Complaints and disciplinary actions processed within 12 months or greater (%)	20.00	0.00	20.00	20.00

**SCHEDULE B
CONTRACTUAL SERVICES**

REVISED: 8/18/2021 8:58:25 AM

Board of Registered Professional Geologists (826-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2021	(2) Estimated Expenses FY Ending June 30, 2022	(3) Requested for FY Ending June 30, 2023
A. Tuition, Rewards & Awards (61050xxx-61080xxx)			
61050000 Tuition		650	650
61060000 Employee Training		300	300
Total		950	950
B. Transportation & Utilities (61100xxx-61200xxx)			
61100000 Delivery Fees	208		
61100000 Transportation of Goods	67	120	120
61110000 Postage, Box Rent, Etc.	637	1,250	1,250
Total	912	1,370	1,370
C. Public Information (61300xxx-6131xxxx)			
61300000 Advertising & Public Information		386	150
61310000 Exhibits & Displays		750	229
Total		1,136	379
D. Rents (61400xxx-61490xxx)			
61400000 Office Lease	7,800	8,800	8,800
61450000 Exhibits, Displays, & Conference Rooms		700	700
61490000 Other Rentals		300	300
Total	7,800	9,800	9,800
E. Repairs & Service (61500xxx)			
61500000 Office Equipment & Furniture			
Total			
F. Fees, Professional & Other Services (6161xxxx-61699xxx)			
61600000 MMRS - INTERAGENCY FEES - MAGIC & SPAHRS	3,606	4,072	4,077
61690000 Cynthia Bobbitt/MAGIC DATA ENTRY	3,898	4,945	4,945
Total	7,504	9,017	9,022
G. Other Contractual Services (61700xxx-61790xxx, 61900xxx)			
61700000 Insurance Fees & Services	309	450	450
61710000 Annual Membership Dues with National Testing Org.	4,500	5,500	5,500
Total	4,809	5,950	5,950
H. Information Technology (61800xxx-61890xxx)			
61830000 IT Pro-out Vend			
61839000 Software - Out Vendor	200	850	850
61848000 Maintenance & Repair of IT Equip.	275	1,000	1,000

**SCHEDULE B
CONTRACTUAL SERVICES**

REVISED: 8/18/2021 8:58:25 AM

Board of Registered Professional Geologists (826-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2021	(2) Estimated Expenses FY Ending June 30, 2022	(3) Requested for FY Ending June 30, 2023
61850000 Payment to ITS	1,101	1,500	1,500
Total	1,576	3,350	3,350
Grand Total <i>(Enter on Line 1-B of Form MBR-1)</i>	22,601	31,573	30,821
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	22,601	31,573	30,821
Total Funds	22,601	31,573	30,821

**SCHEDULE C
COMMODITIES**

REVISED: 8/18/2021 8:58:25 AM

Board of Registered Professional Geologists (826-00)

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2021	(2) Estimated Expenses FY Ending June 30, 2022	(3) Requested for FY Ending June 30, 2023
A. Maintenance & Constr. Materials & Supplies (62000xxx, 62015xxx)			
62015000 Building & Construction Maintenance			
Total			
B. Printing & Office Supplies & Materials (62010xxx, 62085xxx, 62100xxx, 62125xxx, 62400xxx)			
62010000 Books, Periodicals, Maps & Instructional Material	100		
62085000 Office Supplies	762	3,235	2,500
62100000 Printing Supplies	19		
62400000 Furniture & Equipment		2,000	2,000
Total	881	5,235	4,500
C. Equipment Repair Parts, Supplies & Acces. (6205xxxx, 62072xxx, 62110xxx, 62115xxx, 62120xxx, 62130xxx)			
62050000 Lubricant			
62110000 Parts - Heat/Cool/PLM			
62115000 Parts - Office/IT		1,025	1,025
Total		1,025	1,025
E. Other Supplies & Materials (62005xxx, 62015xxx, 62020xxx, 62035xxx, 62040xxx, 62045xxx, 62060xxx, 62065xxx, 62075xxx-62080xxx, 62090xxx, 62115xxx, 62135xxx, 62140xxx, 62405xxx, 62415xxx, 62500xxx-62999xxx)			
62025000 Pens			
62040000 Food - Business Meetings		250	250
62060000 Janitorial & Cleaning Supplies	68	55	55
62065000 Kitchen			
62070000 Lab & Medical Supplies			
62078000 Other Misc Supplies		15	15
62415000 Computer & Computer Equipment		1,000	1,000
Total	68	1,320	1,320
Grand Total (Enter on Line 1-C of Form MBR-1)	949	7,580	6,845
Funding Summary:			
General Funds			
State Support Special Funds			
Federal Funds			
Other Special Funds	949	7,580	6,845
Total Funds	949	7,580	6,845

Board of Registered Professional Geologists (826-00)

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2021	(2) Estimated Expenses FY Ending June 30, 2022	(3) Requested Expenses FY Ending June 30, 2023	Fund Source
61600000 MMRS - INTERAGENCY FEES - MAGIC & SPAHRs					
MMRS - INTERAGENCY FEES - SPAHRs & MAGIC/ Comp. Rate: SET ANNUALLY BY MMRS	NO	3,606	4,072	4,077	SPECIAL FUNDS
Total 61600000 MMRS - INTERAGENCY FEES - MAGIC & SPAHRs		3,606	4,072	4,077	
61690000 Cynthia Bobbitt/MAGIC DATA ENTRY					
Cynthia Bobbitt/MAGIC DATA ENTRY Comp. Rate: \$26/hr	NO	3,898	4,945	4,945	SPECIAL FUNDS
Total 61690000 Cynthia Bobbitt/MAGIC DATA ENTRY		3,898	4,945	4,945	
GRAND TOTAL		7,504	9,017	9,022	

Mississippi State Board of Registered Professional Geologists
Organizational Chart
FY 2023

Board of Registered
Professional Geologists
Agency 0867
Fiscal Year 2023
Prepared July 26, 2021
Page 1 of 1


Zachary A. Musselman
Authorized Agency Signature

Board of Registered Professional Geologists			
000000			
X-15	63.0	EE	0001
Executive Director			

Agency Revenue Source Report - FY2021 Data

As Required by HB 831, 2015 Legislative Session

And SB 2387, 2016 Legislative Session

Agency Name Mississippi State Board of Registered Professional Geologists

Budget Year 2021

State Support Sources Amount Received
General Funds 0

State Support Special Funds: Amount Received
Education Enhancement Funds
Health Care Expendable Funds
Tobacco Control Funds
Capital Expense Funds
Budget Contingency Funds
Working Cash Stabilization Reserve Funds
BP Settlement Fund
Gulf Coast Restoration Fund
SSSF new 1
SSSF new 2
SSSF new 3
SSSF new 4
SSSF new 5

List all Federal Funds at its most specific level, such as an office or division, include name of grant, grantor, not the federal department.

Federal Funds Amount Received Action or results promised in order to receive funds
Federal Fund #1
Federal Fund #2
Description of any Maintenance of Effort agreements entered into with any federal agency or subdivision thereof

Special Funds Amount Received
BRPG Fees \$116,899
Add Rows for Additional Special Funds

Revenue from Tax, Fine or Fee Assessed

Renewal Fees Amount Assessed \$100-\$200
Amount Collected \$107,700
Authority to Collect §73-63-37(3) (MS Code Ann. 1972)
Method of Determining Assessment §73-63-37(3) (MS Code Ann. 1972) and Board Rules and Regulations 4.3
§73-63-35(1)(2) (MS Code Ann. 1972) and Board Rules and Regulations 4.1
Method of Collection
Amt. & Purpose for which Expended
Amount \$107,700
Purpose
Licensure & Regulation functions of agency
Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity

	Fiscal Year-Ending Balance	\$0
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Application Fees	Amount Assessed	\$100-\$200
	Amount Collected	\$3,800
	Authority to Collect	§73-63-29() (MS Code Ann. 1972)
	Method of Determining Assessment	§73-63-35(4) (MS Code Ann. 1972) and Board Rules and Regulations 4.3
	Method of Collection	§73-63-29(2) (MS Code Ann. 1972) and Board Rules and Regulations 4.1
	Amt. & Purpose for which Expended	
	Amount	
		\$3,800
	Purpose	
	Licensure & Regulation functions of agency	
	Amount Transferred to General Fund	
	Authority for Transfer to General Fund	
	Amount Transferred to Another Entity	
	Authority for Transfer to Other Entity	
	Name of Other Entity	
	Fiscal Year-Ending Balance	\$0

Temporary Work Permit Fees	Amount Assessed	\$75-\$300
	Amount Collected	\$900
	Authority to Collect	§73-63-27(5) (MS Code Ann. 1972)
	Method of Determining Assessment	§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations 4.3(N)
	Method of Collection	§73-63-39(2) (MS Code Ann. 1972) and Board Rules and Regulations 4.1
	Amt. & Purpose for which Expended	
	Amount	
		\$900
	Purpose	
	Licensure & Regulation functions of agency	
	Amount Transferred to General Fund	
	Authority for Transfer to General Fund	
	Amount Transferred to Another Entity	
	Authority for Transfer to Other Entity	
	Name of Other Entity	
	Fiscal Year-Ending Balance	\$0

Examination Proctoring Fees	Amount Assessed	\$25-\$35
	Amount Collected	\$905
	Authority to Collect	§73-63-1 et seq (MS Code Ann. 1972)
	Method of Determining Assessment	§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations 4.3(E)(F)
	Method of Collection	§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations
	Amt. & Purpose for which Expended	
	Amount	
		\$905
	Purpose	
	Licensure & Regulation functions of agency	

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Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity
Fiscal Year-Ending Balance

\$

Registrant Stamps/Embossers

Amount Assessed
Amount Collected
Authority to Collect
Method of Determining
Assessment

Method of Collection
Amt. & Purpose for which
Expended
Amount

	\$1,110
--	---------

	\$28-\$47
	\$1,110
§73-63-1 et seq (MS Code Ann. 1972)	
§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations 4.3	
§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations	

Purpose

Licensure & Regulation functions of agency
--

Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity
Fiscal Year-Ending Balance

\$

License Verification Fees

Amount Assessed
Amount Collected
Authority to Collect
Method of Determining
Assessment

Method of Collection
Amt. & Purpose for which
Expended
Amount

	\$250
--	-------

	\$25
	\$250
§73-63-1 et seq (MS Code Ann. 1972)	
§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations 4.3	
§73-63-1 et seq (MS Code Ann. 1972) and Board Rules and Regulations	

Purpose

Licensure & Regulation functions of agency
--

Amount Transferred to General Fund

Authority for Transfer to General Fund

Amount Transferred to Another Entity

Authority for Transfer to Other Entity

Name of Other Entity

Fiscal Year-Ending Balance

\$

Disciplinary Fines and Expenses

Amount Assessed
Amount Collected

Authority to Collect
Method of Determining
Assessment

Method of Collection
Amt. & Purpose for which
Expended
Amount

\$0

VARIES
\$0
§73-63-43; §73-63-51; (MS Code Ann. 1972) and Board Rules and Regulations 12.10
§73-63-43; §73-63-51; (MS Code Ann. 1972) and Board Rules and Regulations 12.10
§73-63-43 (MS Code Ann. 1972) and Board Rules and Regulations

Purpose

Licensure & Regulation functions of agency - including salaries and fringe of agency's other related and necessary financial obligations

Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity
Fiscal Year-Ending Balance

\$0

Late Fees

Amount Assessed
Amount Collected

Authority to Collect
Method of Determining
Assessment

Method of Collection
Amt. & Purpose for which
Expended
Amount

\$985

VARIES
\$985
§73-63-43; §73-63-51; (MS Code Ann. 1972) and Board Rules and Regulations 12.10
§73-63-43; §73-63-51; (MS Code Ann. 1972) and Board Rules and Regulations 12.10
§73-63-43 (MS Code Ann. 1972) and Board Rules and Regulations

Purpose

Licensure & Regulation functions of agency - including salaries and fringe of agency's other related and necessary financial obligations

Amount Transferred to General Fund
Authority for Transfer to General Fund
Amount Transferred to Another Entity
Authority for Transfer to Other Entity
Name of Other Entity
Fiscal Year-Ending Balance

\$0

TREASURY FUND INTEREST

Note: This is not revenue from assessed Fees, Taxes, or Fines

Amount Assessed
Amount Collected
Authority to Collect
Method of Determining
Assessment
Method of Collection

\$1,507

Amt. & Purpose for which
Expended
Amount

\$1,507

Purpose

Licensure & Regulation functions of agency

Amount Transferred to General
Fund
Authority for Transfer to General
Fund
Amount Transferred to Another
Entity
Authority for Transfer to Other
Entity
Name of Other Entity
Fiscal Year-Ending Balance

\$0

AGENCY BANK ACCOUNT FEES

**Note: Account fees for the Agency's Clearing
Account are deducted monthly from the
Agency's revenue transfers to the Agency's
Treasury Fund.**

Amount Assessed
Amount **CHARGED**
Authority to Collect
Method of Determining
Assessment
Method of Collection
Amt. & Purpose for which
Expended
Amount

\$0

VARIES
(\$258)

Purpose

Licensure & Regulation functions of agency

Amount Transferred to General
Fund
Authority for Transfer to General
Fund
Amount Transferred to Another
Entity
Authority for Transfer to Other
Entity
Name of Other Entity
Fiscal Year-Ending Balance

(\$258)

\$220,876
\$116,899
(\$258)
\$118,873

Total Fiscal Year-Ending Balance	\$218,902
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